

**CONFIDENTIAL**

8 October 1974

MEMORANDUM FOR: Director of Training  
THROUGH : Chief, Functional Training Division  
SUBJECT : Course Report, DDO Operations Orientation  
for DDS&T, 16-20 September 1974

25X1A 1. The first two days of this one week full-time course  
were held at Headquarters and the last three days at the [REDACTED] 25X1A  
[REDACTED] This course is run twice a year. In the spring,  
it is integrated into the DDS&T Career Development Course. The  
fall running is intended for DDS&T professionals who either had  
the Career Development Course before this week was integrated into  
it or will not take that course.

2. The objectives of this course are to prepare the students  
to:

- (a) Know how to deal effectively with the DDO  
through understanding of its mission and  
organization.
- (b) Understand the techniques employed in the  
collection of S&T intelligence and the  
difficulties inherent therein.
- (c) Recognize the capability and limitation of  
clandestine S&T intelligence collection.
- (d) Form more meaningful S&T requirements for  
clandestine collection.

25X1A 25X1A These objectives were met, according to the students themselves  
and my observations based on three days of intimate contact with  
each one at [REDACTED] at the [REDACTED] All of the students indicated  
that what they learned in the course would help them in their work  
and several expressed the opinion that it should be given to the  
[REDACTED] careerists as soon as possible after their EOD.

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Student Body

3. Sixteen students were enrolled, all from DDS&T. Their average grade was GS-10.16. This included one GS-15, four GS-14's, and two GS-7's. (See Attachment A, Course Roster).

Schedule

4. No major changes were made in the course schedule. However, each speaker updated his material to include recent developments and changes. As is usual in this course, the speakers limited their formal presentation to that necessary to orient the students and devoted about half their time to informal discussions with the group. (See Attachment B, Course Schedule).

Student Reaction to the Course

5. Like previous DDS&T groups all class members participated actively in the discussions and their questions were pertinent and courteous. All of the students stated that the course in addition to being useful was one of the most interesting they had attended and all commented favorably on the speakers' presentations. Barring any significant changes in the world situation or in DDO orientation, no changes are recommended for the next running of this course.

[REDACTED]

Chief Instructor

25X1A

Att: as stated

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*Tentative*  
DDO DETAILED SCHEDULE

Monday, 10 February:

0800-0900 Class Administration  
0900-1000 Introduction to the Directorate of Operations PS/PG  
1015-1215 The DDO Staffs Plans Staff  
Lunch  
1330-1530 The DDO Requirement System and S&T Collection DC/R&R/SE  
25X1A 1545-1645 [REDACTED] Station Activities WH

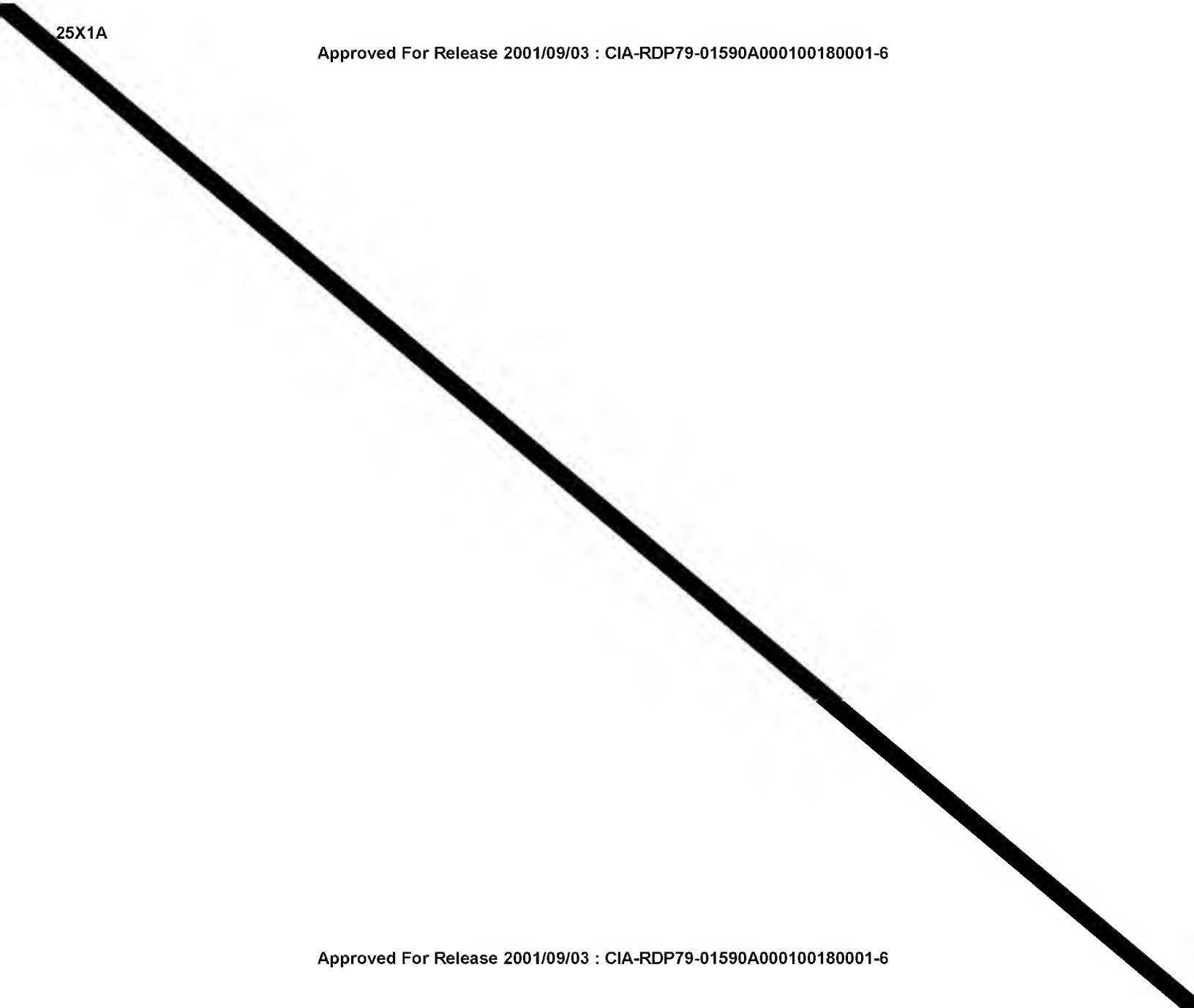
Tuesday, 11 February:

0800-0900 Class Administration  
0900-1010 Domestic Collection Division DCD  
1015-1130 Division D Div D  
1130-1230 Lunch  
1230-1330 How a Headquarters Division Operates EA  
1340-1645 Target China EA

Wednesday, 12 February:

0800-0900 Class Administration  
0900-1200 Target Russia SE  
1200-1300, Lunch  
1300-1630 Target Nth Country NE

25X1A



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TAB

16 September 1974

25X1A

MEMORANDUM FOR: [REDACTED]

SUBJECT : Clandestine Operations Orientation for DDS&T

1. This memo confirms verbal arrangements previously made. The Clandestine Operations Orientation for DDS&T Course is scheduled to take place at [REDACTED] from 18-20 September. The group will arrive at the [REDACTED] at 1030 on 18 September. No support is required other than the open bar and coffee for the students during the day. A roster of the students is attached.

2. All personnel will travel by POV. Following is a list of the drivers and their passengers and their license numbers on the cars that will be used.

25X1A

DRIVER

PASSENGERS

CAR MAKE & LICENSE NUMBER

[REDACTED]

25X1A

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CLANDESTINE OPERATIONS ORIENTATION FOR DDS&T

Monday, 16 September, Room 802, Chamber of Commerce Building

0830-0910	Opening Administration	[REDACTED]	25X1A
		OTP/FTD	
0910-1030	Introduction to the Directorate of Operations	[REDACTED]	25X1A
		PS/PG	
1045-1215	The DDO Staffs	[REDACTED]	25X1A
		DDO/TRO	
	Lunch		
1330-1500	How a Headquarters Division Operates	[REDACTED]	25X1A
		C/EA Division	
1520-1620	The Agency's Role in Anti-Narcotics Abroad	[REDACTED]	25X1A
		DDO/NARCOG	

Tuesday, 17 September

0900-1020	Defectors	[REDACTED]	25X1A	
25X1A	1030-1200	[REDACTED] Station Activities	[REDACTED]	25X1A
			C/WH Division	
	Lunch			
1330-1500	The DDO Requirement System and S&T Collection	[REDACTED]	25X1A	
25X1A	1515-1615	[REDACTED]	[REDACTED]	25X1A
			DC/DivD	

Wednesday, 18 September

25X1A	1030	[REDACTED]		25X1A
25X1A	1100-1130	[REDACTED] Security Briefing	[REDACTED]	25X1A
			Security Officer	
1130-1145	Welcome	[REDACTED]		25X1A
	Lunch			
1300-1500	Anti-Terrorist Operations	[REDACTED]		25X1A
1930-2130	Elements of Clandestine Activity Parts of Films: "Personal Meeting" and "Dead Drops"	[REDACTED]		25X1A

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OFFICE OF TRAINING  
FUNCTIONAL TRAINING DIVISION  
OPERATIONS TRAINING

CLANDESTINE OPERATIONS ORIENTATION FOR DDS&T

16-20 September 1974

Room 802, Chamber of Commerce Building

25X1A

Training Assistant  
Room 826, C of C  
Extension 3396

25X6 Thursday, 19 September

0900-1020 Film: [REDACTED] Connection"  
and Discussion

1030-1200 S&T Field Collection

Lunch

5X1A 1330-1630 Case History - [REDACTED] Case

25X1A

Friday, 20 September

0900-1130 Evaluation of S&T Information/  
Intelligence (A Case History)

Lunch

1300-1445 CI Operations



5X1A

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25X1A

RELEASER WILL CHECK CLASSIFICATION TOP AND BOTTOM  
Approved FOR RELEASE 2001/09/02 BY 1590 DATE 15/01/06 0001-6

**OFFICIAL ROUTING SLIP**

TO	NAME AND ADDRESS	DATE	INITIALS
1	[REDACTED]		
2	Rm 826, C of C Bldg.		
3			
4			
5			
6			
ACTION	DIRECT REPLY	PREPARE REPLY	
APPROVAL	DISPATCH	RECOMMENDATION	
COMMENT	FILE	RETURN	
CONCURRENCE	INFORMATION	SIGNATURE	

Remarks: Tony:

Per our conversation this date, attached is a copy of my ideas on the DDO input to the CDC. I've asked [REDACTED] to coordinate the February schedule through Headquarters. Would you please check the April schedule (and add to it if you like). If it's o.k., please return and I'll put it into my overall schedule.

Thanks

25X1A

<b>FOLD HERE TO RETURN TO SENDER</b>	
FROM: NAME, ADDRESS AND PHONE NO. <b>DD/S&amp;T CIO/CS INTELLIGENCE COURSE</b>	
DATE	
Room 6-E-38 Hdqrs., x6688	
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SECRET	

## ROUTING AND RECORD SHEET

SUBJECT: (Optional) 25X1A		Course Report - DDO Operations Orientation for DDS&T	
25X1A FROM: [REDACTED] [REDACTED] O.		25X1A DATE 8 October 1974	
25X1A TO: (Officer designation, room number, and building) 25X1A		DATE RECEIVED    FORWARDED	OFFICER'S INITIALS 5396
1. C/OT/FTD 2E-49 Hqs.		9 Oct	25X1A
2. C/FTD 616 C of C		10 Oct	25X1A
3. C/PDS/DTG 835 C of C		11 15 Oct Oct	25X1A
4. C/PDS 1022 C of C		15 Oct	25X1A
5. DDTTR 1026 C of C		10/14 10/25	25X1A
6. DTR 1026 C of C		10/15 1	25X1A
7. C/OT/FTD 2E-49 Hqs.			25X1A
8.			25X1A
9.			25X1A
10.			25X1A
11.			25X1A
12.			25X1A
13.			25X1A
14. 25X1A 826 C of C			25X1A
15.			25X1A

Comments (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1-7:  
Despite the interesting aspects of the [REDACTED] case & [REDACTED] discussion, I really do wonder about our heavy reliance on these old war stories (Same goes for the Penkovskiy case). Though there may be nothing available that can compare, still they are certified antiques. I think we must at least break into the 1970s. LW

→ Agree with above!  
As history OK — but there must be something the DDO is proud of in this decade. —